

## Job Posting – ReStore Donations & Online Marketing Coordinator

The Habitat for Humanity ReStore is accepting applications for a Donations and Online Marketing Coordinator position. This is a full-time salaried position and is based at the ReStore in Eagle on Chambers Ave. This position's primary role is to coordinate donation scheduling, social media and online marketing, and provide sales and customer service as needed. This position is a fast-paced service-oriented job that requires excellent multitasking skills, an outgoing personality, and great organizational skills.

Applicants must have a high school diploma; experience with Microsoft Office applications, Facebook, Instagram and data entry; previous customer service experience; demonstrated planning and organizational skills; and ability to work effectively in a team environment.

Desired qualifications include a college degree, previous nonprofit experience, previous retail experience and well-developed interpersonal and professional communication skills.

Benefits offered include health insurance, 403(b) retirement plan with 6% employer match and up to 5 weeks of paid vacation, holiday and sick time.

**To apply for this position**, please send resume and cover letter/email to [laurie@HabitatVailValley.org](mailto:laurie@HabitatVailValley.org) or apply in person at the ReStore at 751 Chambers Ave in Eagle.

### About Habitat for Humanity Vail Valley

Habitat for Humanity Vail Valley (HFHVV) is based in the heart of Colorado's Rocky Mountains. Our community is ideally situated near the Vail and Beaver Creek ski areas, with countless year-round recreational activities and events. We are currently building six homes per year in Gypsum at the Residences at Grace Avenue (adjacent to Red Hill Elementary School). Our goal is to build affordable, and sustainable homes, and to empower families through successful homeownership. HFHVV is the only organization in Eagle County that offers homeownership opportunities to hardworking families making as little as \$30,940 (for a family of four). Since 1995, we have built and renovated 79 homes in Eagle and Lake Counties in the communities of Leadville, Edwards, Eagle and Gypsum.

### About Habitat Vail Valley ReStore

Since opening in 2005, Habitat Vail Valley ReStore, located in Eagle, Colorado has raised nearly \$1 million in funds to support the home building efforts of our affiliate. Our ReStore accepts donations of building materials, furniture and housewares, and diverts approximately 350 tons of material from landfills each year.